



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: _____

Date & Time Received: _____

Date & Time of Response: _____

Entity Requesting FRF: _____

Title of Project: _____

Administrative Oversight: _____

Amount of Funding Requested: _____

Eligibility Determination:

- ☐ FRF eligible
☐ FRF ineligible
☐ Additional information requested

FRF Eligibility Category:

- ☐ (1) Public Health and Economic Impact
☐ (2) Premium Pay
☐ (3) Government Services/Lost Revenue
☐ (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: _____

- ☐ Missing Form
- ☐ Supporting documentation missing
- ☐ Project will not be completed by 12/31/2026
- ☐ Ineligible purpose
- ☐ Submitter failed to timely submit CARES reports
- ☐ Additional information submitted is insufficient to make a proper determination
- ☐ Expenditure Plan incomplete
- ☐ Funds will not be obligated by 12/31/2024
- ☐ Incorrect Signatory
- ☐ Inconsistent with applicable NN or federal laws

[illegible]

Name of DOJ Reviewer: _____

Signature of DOJ Reviewer: MRodis

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDNJ Initial Eligibility Determination is based on the documents provided, which NNDNJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDNJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

APPENDIX A

THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR NON-GOVERNANCE CERTIFIED CHAPTERS

Part 1. Identification of parties.

Non-Governance Certified Chapter
requesting FRF: Whitehorse Lake Chapter

Date prepared:

Chapter's HCR 79 Box 4069mailing address: Cuba, NM 87013phone/email: (505) 655-5430 / Whitehorselake@navajochapters.orgwebsite (if any): https://whitehorselake.navajochapters.org/This Form prepared by: Fran Georgephone/email: 505 726 3310 compassion@frontier.netSecretary Treasurer- Whitehorse Lake ChapterFran George

CONTACT PERSON'S name and title

CONTACT PERSON'S info

Title and type of Project: Whitehorse Lake Chapter WarehouseChapter President: Art Lee Chavezphone & email: 505 655-5430 Whitehorse lake@navajochapters.orgChapter Vice-President: Derrick Yazziephone & email: 505 409-3126 Whitehorslakechapters.orgChapter Secretary: Fran Georgephone & email: 505 726-3310 Compassion@frontier.netChapter Treasurer: Fran Georgephone & email: 505 726-3310 Compassion@frontier.netChapter Manager or CSC: Dedrick Tolinophone & email: 505 655-5430 Whitehorse lake@navajochapters.orgDCD/Chapter ASD: Myrtis Bragayphone & email: (205) 730-2092; msbragay@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known):

☐ document attachedAmount of FRF requested: \$530,000FRF funding period: January 1, 2023 to September 30, 2026

Indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

The purpose of this project, is to build a Warehouse 2 bay 40x60 to safe keep the chapter equipementes, the Chapter has a Grader, Chapter Truck, Gooseneck Trailers, Flatbeds. These equipment were used during the Covid-19 Pandemic. The warehouse will serve as a hub for all chapter equipment, tools and supplies, getting them onsite or back into the facility. It will gain visibility to all equipment and tools activity providing insight need to plan for demand to combat Covid 19 Pandemic. with effective storage solutions, the chapter will have control and monitoring chapter equipment.

☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The project will benefit the Whitehorse Lake community member and the Navajo Nation, the Pandemic continues to devastate with financial impact throughtout the community of Whitehorse Lake Chapter. The warehouse will be used to safe keep the chapters heavy equipment, second bay will be used as office space, store food, and medical supplies items. The First Responders will utilized the warehouse

☐ document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

APPENDIX A

Program(s) or Project(s) by December 31, 2023:

January 1, 2023 to September 31, 2023

☐ document attached

(a) Identify who will be responsible for implementing the Program or Project.

Whitehorse Lake Chapter administration will be responsible for procurement process, budgeting projects, review through out the completion of process.

☐ document attached

(c) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively.

Whitehorse Lake Chapter will be responsible for the operation of the warehouse. The chapter will obtain insurance coverage and building upkeep.

☐ document attached

(g) State which of the 65 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 (listing the proposed Program or Project falls under, and explain the reason why.

6.1- Provision of Government Services

The chapter will use the warehouse as a staging point in the event of an emergency. Emergency supplies will be stored and dispersed from the warehouse. It will house chapter assets, as well.

1.7- Capital investments or physical plant changes to public facilities that respond to COVID-19 public health emergency

The warehouse will provide storage space for essential supplies such as PPE, Rations, Water & other emergency supplies in the event of a pandemic, natural disaster or human caused disaster.

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A).

Chapter resolution

☒ Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the AFPA, AFPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies.

Chapter
President: 
Signature of Chapter President

Approved by: 
Signature of Chapter President

Approved by:


Signature of Chapter President

Approved by:


Signature of Chapter President

Approved to submit
for Review


Signature of DCD Director

FY 2023

THE NAVAJO NATION PROGRAM BUDGET SUMMARY

 Page 1 of 4
BUDGET FORM 1

PART I. Business Unit No.: <u>NEW</u>		Program Title: <u>Chapter Warehouse</u>		Division/Branch: <u>DCD/Executive Branch</u>	
Prepared By: <u>Dedrick Tolino</u>		<u>(505) 655-5430</u>		Email Address: <u>dtolino@navajochapters.org</u>	

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
NN Fiscal Recovery Funds	1/1/23 to 9/30/26	530,000.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services	6	0	530,000	530,000
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	530,000.00	530,000

PART IV. POSITIONS AND VEHICLES		(D)	(E)
Total # of Positions Budgeted:			
Total # of Vehicles Budgeted:			

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.			
SUBMITTED BY: <u>James Adakai- Deputy Director</u>		APPROVED BY: <u>Calvin Castillo- Executive Director</u>	
<u>Program Manager's Printed Name</u>		<u>Division Director / Branch Chief's Printed Name</u>	
<u>05/17/2023</u>		<u>05/17/2023</u>	
<u>Program Manager's Signature and Date</u>		<u>Division Director / Branch Chief's Signature and Date</u>	

FY 2023

**THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA**

Page 2 of 4
BUDGET FORM 2

PART I. PROGRAM INFORMATION:										
Business Unit No.: <u>NEW</u>			Program Name/Title: <u>DCD- Whitehorse Lake Chapter</u>							
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:										
The chapter will utilize the Warehouse to store PPE, essential equipment/goods. <u>Resolution # WHLC 12-22-33</u>										
The warehouse will be used as a staging point in the event of an emergency. (Le: Pandemic, Natural Disaster)										
PART III. PROGRAM PERFORMANCE CRITERIA:										
			1st QTR		2nd QTR		3rd QTR		4th QTR	
			Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1. Goal Statement:										
To construct Warehouse to store chapter equipment, assets, essential supplies										
Program Performance Measure/Objective:										
To have a secure location to house Chapter equipment, documents, assets									1	
2. Goal Statement:										
Program Performance Measure/Objective:										
3. Goal Statement:										
Program Performance Measure/Objective:										
4. Goal Statement:										
Program Performance Measure/Objective:										
5. Goal Statement:										
Program Performance Measure/Objective:										
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.										
<u>Jaron Chanley, Program Manager II</u> Program Manager's Printed Name						<u>Calvin Castillo- Executive Director</u> Division Director/Branch Chief's Printed Name				
<u>09/19/2023</u> Program Manager's Signature and Date						<u>09/14/2023</u> Division Director/Branch Chief's Signature and Date				

FY 2023

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

Page 3 of 4
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Chapter Warehouse</u>		Business Unit No.: <u>NEW</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
6500	<p>.....</p> <p>Constructual Services</p> <p>- Warehouse construction</p>	530,000	530,000
TOTAL		530,000	530,000

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

**Page 1 of 2
PROJECT FORM**

PART I. Business Unit No.: <u>NEW</u> Project Title: <u>Chapter Warehouse</u> Project Description: <u>Build warehouse to house Emergency supplies & equipment</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification																				PART II. Project Information Project Type: <u>Warehouse</u> Planned Start Date: <u>1/1/2023</u> Planned End Date: <u>9/30/2026</u> Project Manager: <u>Dedrick Tolino</u>																																																																																																																																																																																																																																																																			
PART III. List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.		PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc. <table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <tr> <th colspan="12">FY 2023</th> <th colspan="12">FY 2024</th> <th colspan="6" rowspan="2">Expected Completion Date if project exceeds 8 FY Qtrs.</th> </tr> <tr> <th colspan="3">1st Qtr.</th> <th colspan="3">2nd Qtr.</th> <th colspan="3">3rd Qtr.</th> <th colspan="3">4th Qtr.</th> <th colspan="3">1st Qtr.</th> <th colspan="3">2nd Qtr.</th> <th colspan="3">3rd Qtr.</th> <th colspan="3">4th Qtr.</th> </tr> <tr> <th>O</th><th>N</th><th>D</th> <th>J</th><th>F</th><th>M</th> <th>A</th><th>M</th><th>J</th> <th>Jul</th><th>A</th><th>S</th> <th>O</th><th>N</th><th>D</th> <th>J</th><th>F</th><th>M</th> <th>A</th><th>M</th><th>J</th> <th>Jul</th><th>A</th><th>S</th> <th colspan="6">Date</th> </tr> <tr> <th></th><th></th><th></th> <th></th><th></th><th></th> <th></th><th></th><th></th> <th></th><th></th><th></th> <th></th><th></th><th></th> <th></th><th></th><th></th> <th></th><th></th><th></th> <th></th><th></th><th></th> <th>O</th><th>N</th><th>D</th><th>J</th><th>F</th><th>M</th> </tr> <tr> <td colspan="28"> 01/01/2023 - 08/01/2023 Design of warehouse </td> <td colspan="6"></td> </tr> <tr> <td colspan="28"> 08/01/2023 - 10/01/2023 Advertise for construction through 164 process </td> <td colspan="6"></td> </tr> <tr> <td colspan="28"> 10/01/2023-12/31/2026 Construct Warehouse </td> <td colspan="6"></td> </tr> <tr> <td colspan="28"> Expected Quarterly Expenditures </td> <td colspan="6"></td> </tr> </table>																												FY 2023												FY 2024												Expected Completion Date if project exceeds 8 FY Qtrs.						1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	Date																														O	N	D	J	F	M	01/01/2023 - 08/01/2023 Design of warehouse																																		08/01/2023 - 10/01/2023 Advertise for construction through 164 process																																		10/01/2023-12/31/2026 Construct Warehouse																																		Expected Quarterly Expenditures																																	
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FOR OMB USE ONLY: Resolution No: _____ FMIS Set Up Date: _____ Company No: _____ OMB Analyst: _____